

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 27 April 2011

**PLACE 1511 Pontiac Avenue, Building 68-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Carter, Vice Chair Sara
Bradford and Board Members Michael
Dowhan, Scott Millar and Secretary Steven Pilz**

MEMBERS ABSENT None

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

Mrs. Lois A. Marshall, Administrative Assistant

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:16
PM.**

Call to Order

AGENDA ITEM 2 Chairman Carter made a motion, seconded by

Board member Dowhan, to approve Approval of Minutes the Regular and Executive Session minutes of the 23 March 2011 meeting with minor wording revisions. The motion was passed unanimously; five in favor.

Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr.

Dowhan and Mr. Millar.

AGENDA ITEM 3 AGENDA ITEM 3 Because of the nature of the following items, Executive Session Secretary Pilz made a motion, seconded by Mr. Dowhan, to hold an Executive

Session according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed unanimously at 2:16 PM; five in favor.

Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz,

Mr. Dowhan and Mr. Millar.

Secretary Pilz made a motion, seconded by Mr. Dowhan, to seal the executive session and record the votes taken in executive session

pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed unanimously; five in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

Secretary Pilz made a motion, seconded by Mr. Dowhan, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed unanimously; five in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 3.1. – There were no votes taken on this Agenda Item.

Adjournment - Secretary Pilz made a motion, seconded by Mr. Millar, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed unanimously; five in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

at 2:44 PM.

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In Executive Session open matters (1), there were no votes taken.

End of record of votes taken in Executive Session

AGENDA ITEM 4 1. A CLARB March 2011 LARE Score Report for RI Examinees was received.

Correspondence

2. A letter to Chairman Carter and DBR Director Paul G. McGreevy, commending Ms. Christina Styron, Administrative Assistant to the Board, was received from Albert Veri, LA #77.

3. CLARB April 2011 Member Board E-News was received.

AGENDA ITEM 5 a. Rules & Regulations

Old Business

The Board held a productive workshop today prior to this meeting. We will schedule another workshop prior to the regular meeting on 25 May 2011.

b. Legislation

1. S007 – Landscape Gardeners – Ms. Styron reported that this bill has been withdrawn at the sponsor's request.

c. Miscellaneous

1. New England Landscape

We will ask Attorney DeQuattro about sending a letter stating that since previous requests for a response have been ignored, the Board is requesting that they appear for an informal conference to discuss this matter and that if they do not appear, the Board can take further action including penalty fines for unlicensed activity up to \$2500.

AGENDA ITEM 6 a. Miscellaneous

New Business

1. Informational Bulletin

The Board will continue to work on drafting a new Informational Bulletin to Cities and Towns.

b. The next Board meeting is scheduled for 25 May 2011.

AGENDA ITEM 7 LA applications

Applications–LA & COA

Richard Sheridan – applying for reciprocity with Arkansas

We will ask Attorney DeQuattro for a legal opinion on Mr. Sheridan's application

Travis Pryor – applying for reciprocity with Maine

Secretary Pilz made a motion, seconded by Mr. Dowhan, to require Mr. Pryor to sit for the RI State examination. The motion was passed unanimously; five in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

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Wa Guo – applying for the RI State Exam

Amanda Sloan – applying for the RI State Exam

Secretary Pilz made a motion, seconded by Mr. Dowhan, to approve Ms. Guo's and Ms. Sloan's applications to take the RI State examination. The motion was passed unanimously; five in favor.

Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

Mr. Dowhan made a motion, seconded by Vice Chair Bradford, to approve Ms. Vaterlaus's application to take the RI State examination. The motion was passed: three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

COA applications

The Board reviewed the following initial Corporation/LLC COA application:

Landworks Collaborative listing Matthew Mrva in responsible charge

Woodcrest Design LLC listing Albert Veri in responsible charge

Secretary Pilz made a motion, seconded by Vice Chair Bradford, to approve the above listed COA applications pending receipt of a Certificate of Good Standing from the RI Secretary of State. The motion was passed unanimously; five in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

AGENDA ITEM 8 Secretary Pilz made a motion, seconded by Mr. Millar, to adjourn at 3:28 Adjournment PM. The motion was passed

unanimously; five in favor.

**Voting in favor were Chairman Carter, Vice Chair Bradford,
Secretary Pilz, Mr.**

Dowhan and Mr. Millar.

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